



Alberta College of Art + Design (ACAD) is authorized under the Post-secondary Learning Act to offer four-year Bachelor of Fine Arts and Bachelor of Design degree programs.

Admission Requirements

Admission to the Alberta College of Art + Design is competitive and is based on academic standing, demonstrated skills and commitment to undertake a rigorous program in visual arts or design as determined by the Admissions Committee.

Admission decisions are based on an assessment of academic transcripts, a personal statement and a portfolio. All applicants must satisfy the minimum Academic and English Proficiency Requirements that follow. The Admissions Committee's decisions are final and binding.

Applicants must possess an Alberta High School Diploma, or its equivalent, with an average of at least 60% calculated on four grade 12 subjects including one of the following:

1. English Language Arts 30-1 with a minimum grade of 60%; or
2. English Language Arts 30-2 with a minimum grade of 65%; or
3. Equivalent courses as determined by the Admissions Office

Mature Applicants

Canadian citizens or permanent residents/landed immigrants who have not completed high school or do not possess ACAD's academic requirements for admission, but are 21 years of age or older by the first day of classes of the term to which they are seeking admission, may be considered for admission as mature applicants provided they possess one of the following:

1. English Language Arts 30-1 with a minimum grade of 60%; or
2. English Language Arts 30-2 with a minimum grade of 65%; or
3. Equivalent courses as determined by the Admissions Office

Applicants who do not satisfy the above noted admission requirements are encouraged to consider admission to the Artstream Program.

International Applicants

Applicants must possess the equivalent of an Alberta High School Diploma with a minimum average of 60% or its equivalent in the final year of study, as determined by the Admissions Office.

All applicants must satisfy the minimum English Proficiency requirement as set out in the ACAD calendar. Applicants whose first language is not English may be required to achieve an official score of at least 83 on the iBT with a minimum score of 20 in each of the four testing sections, 560 on the paper-based, or 220 on the computer-based Test of English as a Foreign Language (TOEFL).

Transfer Credit

Alberta College of Art + Design may award transfer credit for courses completed at other post-secondary institutions upon a student's successful admission to a college program. The amount of transfer credit awarded is limited by the College Residency Policy, which states that at least 50% of a student's program must be completed at ACAD.

ACAD will consider for transfer credit only those courses completed at post-secondary institutions that are applicable to the ACAD degree or diploma program as determined by the Registrar's Office. Transfer credit is awarded by the Registrar's Office in accordance with the transfer agreements outlined in this publication or on the recommendation of the applicable Head of Major. The following limits and conditions apply:

1. Only those courses completed with a grade of "C" or better will be considered for transfer credit.
2. Only those liberal studies courses completed at the university or university transfer level, as determined by the Registrar's Office, will be considered for transfer credit.
3. Courses in science beyond the introductory level and career related courses, as determined by the Registrar's Office, will only be considered for transfer credit if completed within ten years of the current academic year. Studio art courses taken more than ten years prior to the current academic year may be considered for transfer credit upon portfolio assessment. Special requests outside these time constraints may be directed to the appropriate Department Chair.
4. Transfer credits will only be awarded upon receipt of the applicable transfer credit evaluation fee in effect at the time of evaluation.
5. Students who present approved courses in Advanced Placement (AP) examinations will receive transfer credit for coursework completed with grades of "4" or higher in AP subjects. Official transcripts are required.

6. Students who present approved International Baccalaureate (IB) courses will receive transfer credit for coursework completed with grades of "5" or above in Higher Level IB subjects. Official transcripts are required.

Advanced Standing

Applicants must have previous post-secondary art/design education to be considered for advanced standing to a second or third year major program. Advanced standing admission and placement will be determined through an evaluation of previous course work and level of portfolio achievement. All advanced standing applicants must have at least the equivalent to ACAD's First Year Studies Program, as determined by the Admission's Office.

Further information regarding admission and transfer credit may be obtained from:

Admissions Office
Alberta College of Art + Design
1407 - 14th Avenue NW
Calgary, AB T2N 4R3
Phone: (403) 284-7678 or 1-800-251-8290
Fax: (403) 284-7644
admissions@acad.ca
www.acad.ca



A M B R O S E
UNIVERSITY COLLEGE

Ambrose University College is accredited to offer Bachelor of Arts and Bachelor of Science degrees by the Minister of Higher Education and Technology of the Province of Alberta through the Campus Alberta Quality Council, and is also accredited to offer Seminary degrees by the Association of Theological Schools of the United States and Canada. On May 3, 2007, Ambrose University College assumed the degree-granting authority formerly held by Alliance University College (AUC) and Nazarene University College (NUC).

Admission Requirements

The admission requirements for entrance to most Ambrose program with regular student status are high school graduation with 5 Grade 12-level courses including English, and Pure or Applied Mathematics or a second language, with a minimum overall average of 60% or higher on the five courses. Of the remaining three courses at least two must come from List A or List B, and no more

than one may come from List C or List D in the Academic Calendar. Additional requirements may be needed for admission to specific programs.

Transfer credit policy

Transfer credit may be granted for studies at recognized institutions. Evaluation of transfer credit is done by the Registrar at the time of a student's admission to a particular degree program and requires the submission of official transcripts, sent directly from the institution where the credits were earned.

Transferring students must be in good standing with their previous institution and, to be considered for transfer, a course must be equivalent or near to the equivalent of a degree requirement, or fit within the maximum number of elective hours allowed in the particular degree program selected.

Applicants wishing to transfer credits should take note of the following:

- A student must have earned a grade of not less than C in all courses for which credit transfer is desired;
- A minimum of 45 credits for all 3-year degree programs and 60 credits for all 4-year degree programs must be completed at Ambrose. Students are normally required to complete the last semester of course work at Ambrose;
- All transfer credit evaluations are program specific. A change of degree program may therefore result in alterations to transfer credits awarded;
- Grades from transfer credits are not considered when calculating the student's GPA or cumulative GPA;
- Credit is given for courses taken at universities, community colleges, or ABHE accredited colleges, provided such courses meet degree requirements, subject to certain limitations.

For further information concerning transfer credit, please contact:

Office of the Registrar
Ambrose University College
150 Ambrose Circle
Calgary, AB T3H 0L5
Phone: (403) 410-2905
registrar@ambrose.edu
www.ambrose.edu

Athabasca University (AU) is dedicated to the removal of barriers that traditionally restrict access to and success in university-level studies, and to increasing equality of educational opportunity for all adult Canadians regardless of their geographic location and prior academic credentials. AU has a general mandate from the Government of Alberta to provide university education through distance education, the provision of lecture courses in smaller centres and the use of various forms of technology to deliver educational experiences. AU is unique in nature as students may enroll in programs and register in courses year round.

Admission Requirements

AU has an open admission policy. There are no formal high school prerequisites for admission to the University. Applicants, however, must be at least 16 years of age or older. Exceptions require consideration by the Registrar.

Past performance at other educational institutions does not hinder admission to the University but may bar enrollment in the Bachelor of Commerce or the Bachelor of Nursing programs. Nonetheless, enrolment in some programs of study and/or registration in some courses may be restricted or limited because of resource restrictions, academic achievement, and/or location of residence.

A foreign national who is temporarily residing in Canada may be admitted to AU and enrolled in a program of study leading to a degree or university certificate providing the person has satisfied all enrolment restrictions which have been placed upon that program of study, and providing the person has ensured that all requirements and regulations as laid down by Employment and Immigration Canada have been fulfilled. A foreign national who is residing outside North America shall be eligible for admission to the University providing the person has satisfied all enrolment restrictions which have been placed upon that program of study.

Credit-Coordination and Transfer Credit

AU is committed to: individualized distance education; credit coordination; credit transferability; the assessment of prior learning and other forms of learning accreditation. For practical purposes, this means that:

1. AU will give careful consideration to the awarding of transfer credit for university-

level work undertaken at a wide variety of institutions;

2. Credit courses completed at other Alberta degree-granting institutions will be accepted as transfer credit if they are applicable to the student's AU program of study;
3. A maximum of 6 credits at the preparatory-level (100) may be considered for transfer toward a first degree in some degree programs;
4. Courses with a minimum passing grade (as defined by the institution where the course was taken) will be considered for transfer credit;
5. Credit is not normally granted for field placement, professional seminars, work experience, life experiences or elementary skills except through the completion of the "Challenge for Credit" process. Prior Learning Assessment may allocate credits for these items through the Centre for Learning Accreditation.

Programs of Study

AU offers certificate, diploma and degree programs at the undergraduate level; advanced graduate diplomas and Master degree programs.

Further information regarding admission and transfer credit may be obtained from:

Office of the Registrar, Admission Services
 Athabasca University
 1 University Drive
 Athabasca, AB T9S 3A3
 Phone: (780) 675-6111 or 1-800-788-9041
 Fax: (780) 675-6174
 askau@athabascau.ca
 www.athabascau.ca



Aurora College delivers programs at three campuses, 13 community learning centers and other community sites in the Northwest Territories.

Admission Requirements

Admission requirements for programs may vary from one program to another. Please check the detailed program sections of the College calendar for program-specific admission requirements. Applicants who do not have the academic requirements for entry may be admitted as mature students. A mature student must be 20 years of age

or older, and have been out of school for at least one year. Mature applicants will be required to complete the Aurora College Placement Test.

Transfer Credits

Aurora College recognizes that learning experiences from other post-secondary educational institutions may be formally acknowledged by credit. The Office of the Registrar will coordinate all transfer credit requests and all decisions will be reviewed with the appropriate Program Head. Assessments will be done on an individual basis. All transfer credit requests must be submitted in writing along with official transcripts, and course detail information. In some cases, additional information may be required. Any student who has completed the equivalent of a College course at another institution with a completion grade of 60% or higher may apply for transfer credit. The maximum amount of credit which may be awarded from outside the College is 40% of the total credits necessary for graduation. Exceptions may be approved by the President.

The College has a variety of credit transfer arrangements with institutions and organizations. Additional information on transfer credits can be obtained from the Registrar.

Further information regarding admission and transfer credit may be obtained from the Registrar at the appropriate Aurora College campus:

Aurora Campus
Box 1008 Inuvik, NT X0E 0T0
Thebacha Campus
Box 600 Fort Smith, NT X0E 0P0
Yellowknife Campus
Bag Service 9700
Yellowknife, NT X1A 2R3
www.auroracollege.nt.ca



The Banff Centre
inspiring **creativity**

The Banff Centre is Canada's only multidisciplinary arts environment devoted to professional development. Artists can participate in a broad selection of programs and/or research geared toward individual and group transformation. Some residencies allow learning through project creation, research and experimentation with peer interaction, while others offer the more traditional workshop or master class environment. Artists are offered the best possible setting for professional learning, and real life hands-on activity.

The Banff Centre is a public, board-governed, specialized Arts and Culture Institution operating under the authority of the Post-secondary Learning Act of the Province of Alberta. The Banff Centre provides non-parchment programs in the arts and creativity, and in leadership development, mountain culture and the environment. Acceptance into programs is subject to a selection process in which each artist's demonstrated ability and commitment are carefully assessed. Depending on the program, adjudication may be based on consideration of live or taped auditions, interviews, portfolios, written submissions and experience. Final acceptance to programs is at the discretion of adjudicators and faculty. In some programs, artists may be invited to attend without proceeding through the application/adjudication process. Academic achievement is not a major criterion. Artists would be unlikely to "transfer" from or to The Banff Centre, rather they are most likely to attend at some point mid-way through a career or just prior to commencing a career in the arts but after completing formal studies. Some students may attend summer arts programs concurrently with attendance at another institution.

Further information may be obtained from:

Office of the Registrar
The Banff Centre
Box 1020, Station 28
Banff, AB T1L 1H5
Phone: (403) 762-6180
Toll Free: 1-800-565-9989
Fax: (403) 762-6345
arts_info@banffcentre.ca
www.banffcentre.ca



For information on admission to courses offered by the College please contact:

The Registrar
Blue Quills First Nations College
Box 279
St. Paul, AB T0A 3A0
Phone: (780) 645-4455
or 1-888-645-4455
or (780) 429-2971 (Edmonton direct)
registrar@bluequills.ca
www.bluequills.ca



Bow Valley College is a board-governed, public college. Learning is the College's core strategic direction. As a learner-centred organization, Bow Valley College provides high-quality, lifelong learning opportunities for labour force preparation and development.

An array of programs launches learners into new careers. Flexible delivery methods and program design enable learners to quickly enter the labour force or upgrade their skills. Career certificate and diploma programs are available in Health and Human Services and in Business and Industry Training.

Bow Valley College also helps learners develop foundational skills for lifelong success through Academic Upgrading and English as a Second Language training.

Admission Regulations

Applicants are approved on a first-qualified, first-accepted basis. Entrance requirements for all programs are in the College Course Guide and may include a need for specific assessments and/or transcripts. Contact the Office of the Registrar for particular program requirements.

Transfer Credit Guidelines

Applicable course work completed at other recognized or accredited post-secondary institutions will be considered for possible transfer credit towards a Bow Valley College post-secondary program. Applicants may be required to provide further documentation to support their request for transfer credit.

Transfer credit will only be granted for students who have applied to and been accepted into a Bow Valley College program.

The amount of transfer credit is limited to the Bow Valley College general residency requirement which states that at least 25 per cent of a program must be completed at Bow Valley College.

Prior Learning Assessment and Recognition

Bow Valley College assesses the prior learning of applicants to its programs and courses. Upon request, prior learning assessments will be available to members of the community at large. Any adult may ask Bow Valley College for an assessment of their prior learning. It is not required that the person be an applicant to or a student of the College.

Further information regarding admission, transfer credit, or prior learning assessment and recognition may be obtained from:

Office of the Registrar
Bow Valley College
332 6 Avenue SE
Calgary, Alberta T2G 4S6
Phone: (403) 410-1400 or 1-866-428-2669
Fax: (403) 297-4887
info@bowvalleycollege.ca
www.bowvalleycollege.ca



**CANADIAN
UNIVERSITY
COLLEGE**

Canadian University College (CUC) was first authorized to grant degrees by the Government of Alberta on September 5, 1991 under provisions of the Universities Act. CUC currently has authority to offer the following degrees: 3-year Bachelor of Arts and Bachelor of Science; 4-year Bachelor of Arts in Adventure Based Counseling, Behavioral Science, English, Music and Religious Studies; a 4-year Bachelor of Business Administration; a 4-year Bachelor of Education in Elementary and Secondary; and 4-year Bachelor of Science in Biology and Psychology; and a Bachelor of Music.

Admission Requirements

Applicants to CUC must meet regular admission requirements (possess an Alberta High School Diploma or equivalent with passing grades of 60% or higher in the diploma examinations for the subjects required for entrance into the program of study), or satisfy alternate admission requirements as published in the academic calendar.

Transfer Credit Policy

1. Advance credit may be granted for studies completed at other post-secondary institutions, provided that they are appropriate to the student's program at CUC.
2. For advance credit consideration, applicants must submit official transcripts from each college or university attended.

3. Advance credits are limited by the residence requirement of CUC.

Further information regarding admission and transfer credit may be obtained from:

Admissions
Canadian University College
5415 College Avenue
Lacombe, AB T4L 2E5
Toll Free: (800) 661-8129
Phone: (403) 782-3381x4127
Fax: (403) 782-2455
admissions@cauc.ca
www.cauc.ca



CONCORDIA
University College of Alberta

Concordia University College of Alberta was first authorized to grant degrees by the Government of Alberta on July 16, 1987. Concordia currently has authority to offer the following degrees: 3-year Bachelor of Arts and Bachelor of Science; 4-year Bachelor of Arts in English, Music, Psychology (Applied Emphasis), and Religious Studies (also Applied Emphasis); 4-year Bachelor of Science in Biology, Chemistry, Environmental Science and Mathematics; 4-year Bachelor of Management; 2-year Bachelor of Education (After Degree) in Elementary Education; a Bachelor of Environmental Health (After Degree); a Master of Arts in Biblical and Christian Studies (MABCS); a Master of Information Systems Security Management (MISSM) and an after degree diploma in Career Development. Concordia is a member of the Association of Universities and Colleges of Canada (AUCC).

Admission Requirements

Admission to Concordia's faculties is outlined in the current Calendar. Standard admission to the Bachelor of Arts or the Bachelor of Science degree programs is non-competitive and is offered to those presenting a minimum overall average of 60% on 5 appropriate Alberta 30-level subjects, or equivalent. Admission to the Bachelor of Management degree program is competitive and requires a minimum overall average of 65% on 5 appropriate Alberta 30-level subjects, or equivalent.

Standard admission can also be offered to students who have completed at least 24 transferable credits from a recognized post-secondary institution. Admission to the Bachelor of Arts or the Bachelor of

Science is offered to those with a minimum admission grade point average (AGPA) of 2.0. Admission to the Bachelor of Management degree program is competitive and requires a minimum AGPA of 2.3 and Pure or Applied Math 30 (or equivalent).

Special admission may be offered to students not presenting the requirements for standard admission. Individuals aged 21 years and over, transfer students who do not meet the minimum AGPA requirements, students who have been homeschooled, or others in special circumstances may be admissible to a degree program. In addition, students may enroll in Open Studies without meeting normal entrance requirements. Students should contact Student and Enrolment Services for information on special admission or Open Studies.

Admission to the BEd (AD), BEH (AD), MABCS, MISSM programs is competitive and requires an undergraduate degree and other specific requirements.

Transfer Policy

1. Transfer credit may be granted for studies successfully completed at other post-secondary institutions, provided that they are appropriate to the student's program at Concordia.
2. For transfer credit consideration, applicants must submit complete official transcripts of all prior post-secondary studies.
3. The minimum acceptable course grade for transfer credit to be considered is a "D" (1.0) on Concordia's grading scale, or the equivalent.
4. Transfer credits are limited by the residency requirement. For more complete information on the residency requirement for specific programs, consult the current academic calendar.

Further information regarding admission and transfer credit may be obtained from:

Student and Enrolment Services
Concordia University College of Alberta
7128 Ada Boulevard
Edmonton, AB T5B 4E4
Phone: (780) 479-9220 or 1-866-479-5200
Fax: (780) 378-8460
admits@concordia.ab.ca
www.concordia.ab.ca



In 2001, the Government of Alberta granted DeVry Institute of Technology - Calgary accreditation to award the following 4-year baccalaureate degrees: Bachelor of Business Operations, Bachelor of Technology in Computer Information Systems and Bachelor of Technology in Electronics Engineering Technology. In 2005, the Government of Alberta approved a degree nomenclature change to Bachelor of Science in Computer Information Systems and Bachelor of Science in Electronics Engineering Technology respectively. DeVry Institute of Technology – Calgary will continue to offer courses to students eligible to continue their studies toward a Bachelor of Science credential from the DeVry University, Arizona campus. The Computer Engineering Technology, and Network and Communications Management curricula are offered on the DeVry Institute of Technology - Calgary campus as an off-site instructional location of DeVry University, Arizona. The Electronics Engineering Technology, and Computer Engineering Technology programs are accredited by the Canadian Technology Accreditation Board (CTAB).

DeVry Calgary provides career-oriented undergraduate programs in business and technology to high school graduates and working adults. DeVry's technology-based degree programs integrate general education with industry-specific coursework to enhance graduates' personal development and career potential. DeVry also assists students in attaining their career goals outside of the classroom by providing assistance with part-time and post-graduate career opportunities.

Admission Requirements

The following specific requirements must be met regarding age, prior education and evaluation proficiency in the basic prerequisite skills needed for college-level work in the chosen field of study.

Age Requirement - Each applicant must be at least 17 years old on the first day of class.

Documentation of age may be required.

Prior Education Requirement - Each applicant must be a high school graduate, hold a General Educational Development (GED) certificate or have an acceptable diploma or degree from an approved post-secondary institution. For specific documentation submission deadlines, please contact DeVry directly. Qualified applicants to

freshman-level-entry programs who do not have a high school diploma, GED certificate or post-secondary diploma may seek admission as mature students.

Note: For applicants wishing to enroll in Accelerated or Online Coursework, see DeVry Calgary's calendar, for additional admission requirements, particularly sections: *Admissions Requirements for Selected Programs* and *Additional Admissions Requirements for Selected Applicants* for further admission information.

Prospective students who have special situations, including those who live outside North America, are non-native speakers of English, are home schooled, or are not seeking degrees, should contact:

Admissions
DeVry Institute of Technology - Calgary
2700 – 3rd Avenue SE
Calgary, AB T2A 7W4
Phone: (403) 235-3450
or 1-800-363-5558, Ext. 3161
Fax: (403) 207-6233
admissions@devry.ca

Transfer Credit

An applicant seeking to transfer credit from another institution must request a credit evaluation prior to the first semester at DeVry Calgary and must provide an official transcript from the institution where the credit was earned. DeVry may require a calendar or additional material or, if credits were earned at a foreign institution, a credit evaluation by an approved external evaluation service. A maximum of 80 DeVry credit hours may be awarded for lower division or community college courses, subject to DeVry's residency requirements for the chosen program. Students attending DeVry who seek to earn credit at another institution for transfer to DeVry must have approval to do so in advance from a DeVry academic administrator.

Students who wish further information should contact:

Office of the Registrar
DeVry Institute of Technology - Calgary
2700 – 3rd Avenue SE
Calgary, AB T2A 7W4
Phone: (403) 235-3450 or 1-800-363-5558,
Ext. 3113
Fax: (403) 207-6228
www.devry.edu/calgary



Admission Regulations, General

Applicants are admitted on a first qualified, first accepted basis, unless otherwise specified. Specific entrance requirements for each program are available in the GPRC calendar.

An applicant deficient in prerequisites for a specific program will be admitted to an appropriate academic upgrading or combined program.

Transfer Credit Regulations

Advance credit may be granted for studies completed at other post-secondary institutions so far as the courses completed are suitable to the program in which the candidate is enrolling, and in keeping with the academic regulations of the instructional division/department concerned. Official transcripts must be provided by the applicant. Direct inquiries to the Registrar.

Challenge Credit

In some courses an applicant may obtain credit by successfully challenging an examination set by the department concerned. Application must be made through the Office of the Registrar.

Further information regarding admission and transfer credit may be obtained from:

Registrar's Office
Grande Prairie Regional College
10726 - 106 Avenue
Grande Prairie, AB T8V 4C4
Phone: (780) 539-2944
or 1-888-539-GPRC
Fax: (780) 539-2888
student_info@gprc.ab.ca
www.gprc.ab.ca



Grant MacEwan College is the first public college in Alberta to receive degree-granting status as authorized by the Government of Alberta.

MacEwan offers the following four-year baccalaureate degrees:

- Bachelor of Arts with majors in Anthropology, Economics, English, History, Philosophy, Political Science, Psychology and Sociology
- Bachelor of Arts (Honours) with majors in English, Psychology and Sociology
- Bachelor of Child and Youth Care
- Bachelor of Commerce with majors in International Business, Management and Supply Chain Management Co-Op
- Bachelor of Science with majors in Biological Sciences, Computer Science, Mathematics, Mathematical Sciences (Mathematics, Statistics or Computer Science study areas), Physical Sciences (Physics, Chemistry or Earth and Atmospheric Science study areas) and Psychology
- Bachelor of Science in Nursing

MacEwan also offers the following Applied Degree programs:

- Bachelor of Applied Business Administration—Accounting
- Bachelor of Applied Communications in Professional Writing
- Bachelor of Applied Human Service Administration

Program proposals made by Grant MacEwan College undergo a rigorous review by independent academic committees to ensure that both national and international quality standards are met. MacEwan is committed to ensuring that all baccalaureate and applied degree programs, diploma and certificate offerings are closely monitored to ensure that they remain at the highest quality.

Prospective students are advised to research program admission requirements through the college calendar or at www.macewan.ca. In addition, our student advisors are available for consultation and may be reached at 780-497-5063 or toll free at 1-888-497-4622.

MacEwan is committed to minimizing barriers to student mobility while maintaining the integrity of educational programs and certification. In support of this commitment, MacEwan recognizes an applicant's other learning experiences through the granting of transfer credit and/or evaluation of work/life experiences through the PLAR process.

- Transfer credit involves the examination of previous educational credentials from a post-secondary institution or professional association, and is granted after a review of

supporting documentation and official transcripts. Applicants are encouraged to submit their transcripts early, particularly for programs with limited space or competitive admission requirements.

- Prior Learning Assessment and Recognition (PLAR) involves the assessment and evaluation of learning acquired through work/life experiences compared to course or program learning outcomes for which credit is being sought. Typical formats for assessment and evaluation include written examinations, oral examinations, interviews, portfolio reviews and psychomotor skills assessment. Applicants are encouraged to contact an advisor in their selected program for information on initiating a PLAR assessment.

Prospective applicants are advised that MacEwan's academic residency requirement stipulates the following: At least 50% of courses applied towards any MacEwan credential must be completed through MacEwan. A small number of programs have an approved exemption from the 50% rule, and details may be obtained by contacting the program directly.

For further information, please contact Grant MacEwan College:

Office of the Registrar
Grant MacEwan College
PO Box 1796
Edmonton, AB T5J 2P2
Phone: (780) 497-5140
Toll Free: 1-888-497-4622
Fax: (780) 497-5001
info@macewan.ca
www.macewan.ca



KEYANO
COLLEGE

1. Advance credit may be granted to applicants who have completed equivalent studies at a post-secondary Canadian institution.
2. For advance credit consideration, applicants must submit official transcripts of their total post-secondary training. See College calendar.
3. The appropriate Chairperson within Keyano will determine the credit to be granted and advise

the Registrar. The Registrar will communicate with the applicant.

4. Advance credits are awarded only to the extent that they fit the program in which the applicant is enrolling and are valid only if the student completes at least half the program at Keyano.
5. All transfer of credit shall be governed by the applicable Academic Regulations.

Further information regarding admission and transfer credit may be obtained from:

Office of the Registrar
Keyano College
8115 Franklin Avenue
Fort McMurray, AB T9H 2H7
Phone: (780) 791-4801 or 1-800-251-1408
Fax: (780) 791-4952
registrar@keyano.ca
www.keyano.ca



The King's University College was first authorized to grant degrees by the Government of Alberta on March 12, 1987 under provisions of the Universities Act. King's currently has authority to offer the following degrees: 3-year and 4-year Bachelor of Arts and Bachelor of Science, 4-year Bachelor of Commerce, 4-year Bachelor of Music and 2-year Bachelor of Education (After Degree) in Elementary or Secondary Education.

King's is a member of the Association of Universities and Colleges of Canada (AUCC).

Admission Requirements

King's admits students with a 60% average in 5 specified high school courses, as described in the King's calendar, or on the basis of appropriate post-secondary studies. Students from non-accredited high schools will be considered on a case-by-case basis. By means of the Mature Students Admission category, students over 21 are admitted without meeting the normal high school requirements. These students, and international students, may be required to write entrance tests and English proficiency tests. A student may also enroll in a single course as an unclassified student without meeting the normal entrance requirements or may enroll in courses as a visiting student with a letter of permission from another Alberta post-secondary institution. Admission to the BEd (AD) requires the

applicant possess an earned baccalaureate comprising a minimum of 90 credits.

Transfer Policy

Students in good standing in their past work in a Canadian university or other post-secondary institution may apply for admission to King's. Students must submit official transcripts of their entire post-secondary experience. Omissions will result in immediate dismissal without appeal.

1. Courses offered at other recognized degree-granting institutions are normally acceptable for transfer credit, provided they are appropriate to the student's program. Students may be required to provide to the Registrar's Office a course calendar and course outlines.
2. Only courses with a grade of "C-" (alpha 4.0 scale) or better will be considered for transfer credit in the BA, BSc, BCom or BMus major or area of concentration, and only courses with a grade of "D" (alpha 4.0 scale) or better will be considered for transfer credit in all other cases. Only courses with a grade of "C-" (alpha 4.0 scale) or better will be considered for transfer credit in the BEd (AD) program.
3. Since a maximum of 18 credits of what is considered a professional nature are accepted as meeting BA, BSc or BMus graduation requirements, no more than 18 credits of such a nature will be accepted for transfer credit except in the BA in Business Administration. Courses of a professional nature must be deemed to be relevant to the King's program.
4. Transfer credit will not be granted for more than 60 credits toward BA, BSc, BCom or BMus graduation requirements and 9 credits toward BEd graduation requirements. Transfer credit may also be limited by other factors such as allowable number of junior courses and relevancy.
5. Eighteen of the last 30 credits of the degree program must be completed at King's.
6. Normally students must complete at least 50% of the courses required for their major, minor, first and second concentration at King's.
7. Students who have earned credit for a course at King's will not also receive transfer credit for the same course.
8. Students who have earned International Baccalaureate or Advanced Placement Program credits will be considered for advanced standing or college credit. They will be evaluated individually to determine what credit, if any, they should receive for their International Baccalaureate or Advanced Placement Program work.

9. Applicants may expect to transfer Bible college credits from institutions which are accredited by the Accrediting Association of Bible Colleges. Courses must be relevant to the student's program requirements at King's and may be assigned less credit than that granted by the issuing institution. Courses of a professional (e.g., missions, counseling, personal development) or restricted denominational nature will not be transferable.

Students who wish further information about admission or transfer should contact:

Enrolment Services
The King's University College
9125 - 50 Street
Edmonton, AB T6B 2H3
Phone: (780) 465-8331 or 1-800-661-8582
Fax: (780) 465-3534
admissions@kingsu.ca
www.kingsu.ca



Admission Requirements

Unless otherwise specified, applicants are admitted on a first-qualified, first-accepted basis. Specific admission requirements are outlined in the Program pages of the College calendar.

Applications for Admission should be forwarded to the Registrar's Office, or application may be made on-line via the Lakeland College web site.

Transfer Credit

Applicants who have completed course work at another recognized post-secondary institution may be eligible for transfer credit. Official transcripts of marks must be forwarded to the Office of the Registrar for evaluation, preferably prior to enrollment in the program.

1. Transfer credit will be awarded for equivalent course work only if a final grade of at least "satisfactory" is obtained.

2. Transfer credit may not be awarded for course work completed more than seven years prior to enrollment at Lakeland College.
3. Normally transfer credit will be awarded to a maximum of 50% of the credits required for graduation in a particular program. Exceptions may exist.

Further information regarding admission and transfer credit may be obtained from:

Office of the Registrar
Lakeland College
5707 - 47 Avenue West
Vermilion, AB T9X 1K5
Phone: (780) 853-8427 or 1-800-661-6490
Fax: (780) 853-2955
admissions@lakelandcollege.ca
www.lakelandcollege.ca



Admission

Admission information may be obtained from:

Admissions
Lethbridge College
3000 College Drive South
Lethbridge, AB T1K 1L6
Phone: (403) 320-3323 or 1-800-572-0103
Fax: (403) 317-3503
admissions@lethbridgecollege.ab.ca
www.lethbridgecollege.ca

Advance Credit

Advance credit may be available to students for previous course work under the following guidelines:

1. Official transcripts must be forwarded to the Registrar's Office prior to advance credit assessment. Advance credit awarded is contingent upon the applicant's admission in a specific program.
2. Registrar's Office will complete the evaluation and notify students of the advance credit awards.
3. Credits awarded through advance credit assessment are not counted in the residency requirement at LC.
4. Only courses in which students have earned a passing grade will be evaluated for advance

credit. LC will accept the definition of passing grade as defined by the institution issuing the grade.

5. Courses more than 10 years old will only be considered for advance credit upon the recommendation of the Program Head.

Prior Learning Assessment

Lethbridge College recognizes learning that occurs outside of the traditional credit course environment. Skills, knowledge and competencies acquired through work, informal and formal education, training, self-study or volunteer activities are evaluated and LC academic credits for equivalent outcomes may be assigned.

Further transfer information may be obtained at the same address as above.

Office of the Registrar
Phone: (403) 320-3323 or 1-800-572-0103
Fax: (403) 317-3503
www.lethbridgecollege.ca



Maskwachees Cultural College has existed as a cultural college since 1974 and was authorized by the Maskwachees Cultural College Act in 1988 to offer certificate and diploma programs. College preparation, and technical and vocational programs are offered along with a two year university transfer program. Academic courses are taught within the context and processes of indigenous philosophy. This is described fully in the general calendar.

Admission Requirements

Specific requirements for admission to each program are outlined under the program description in the calendar.

Transfer Policy

Credits for courses completed at other institutions are granted upon presentation of official transcripts and review by the Program Head for equivalence to program requirements.

Further information on programs, how to register or to receive a calendar may be obtained from:

The Registrar
Maskwachees Cultural College
Box 960
Hobbema, AB T0C 1N0
Phone: (780) 585-3925
Fax: (780) 585-2080
registrar@maskwachees.ab.ca
www.maskwachees.ab.ca



Admission Regulations

Admission to Medicine Hat College (MHC) depends upon successfully meeting the admission requirements which may differ between the various programs. Specific admission requirements for each program are clearly outlined in the MHC calendar. A policy on admission of home schooled applicants is in place.

Transfer Credit

1. All advanced credit decisions, including transfer credit and recognition of prior learning, are coordinated through the Registrar's office.
2. Advance credit may be granted for courses completed at recognized public and private universities, colleges and technical institutes. Assessments are completed on an individual basis and use the Alberta Transfer Guide as the basis of information.
3. The most flexibility for granting advance credit is found within the requirements of MHC certificate, diploma and applied degree programs where MHC has the authority to grant advance credit for these programs. This same authority does not apply to University Transfer programs as the authority to award advance credit and the Bachelor's degree is held by the various universities.
4. MHC will accept only those courses for advance credit with a grade of "C-" or better provided that these courses can be directly equated to courses offered at MHC for specific MHC certificate, diploma, or applied degree programs. Transcripts must accompany the request. A grade of "D" (passing grade) may be accepted in university collaborative or partnered programs such as Nursing and Addictions Counselling where the partnering university observes the Pan-Canadian Protocol. Courses transferred from other institutions will not enter into the grade point calculations.

5. In order to receive a MHC certificate, diploma or applied degree, all students should complete 40% of the course content at MHC.

Recognition of Prior Learning

MHC has policies and procedures for awarding credit for life and work experience that may be relevant to some certificates, diplomas and applied degrees. The evaluation of the applicability of the prior life and work experience may be done through a variety of assessment approaches.

Transfer Arrangements

MHC makes every effort to ensure the smooth transfer of students to other educational institutions. MHC is in touch with UofC, UofA, UofL and AU on a regular basis regarding course and program changes. The Universities of Regina and Saskatchewan are also contacted frequently to be sure that students from Saskatchewan can transfer from MHC to the Saskatchewan universities. For further details on the University Transfer programs offered at MHC, please refer to the MHC calendar.

Further information regarding admission and transfer credit may be obtained from:

Office of the Registrar
Medicine Hat College
299 College Drive SE
Medicine Hat, AB T1A 3Y6
Phone: (403) 529-3819
Fax: (403) 504-3521
info@mhc.ab.ca
www.mhc.ab.ca



Founded in 1910, Mount Royal is one of Alberta's oldest post-secondary institutions, and currently offers degree, applied degree, diploma, certificate, and university transfer programs in a broad array of disciplines.

General Admission Regulations

Admission to Mount Royal is competitive and as such admission will be granted to those applicants who have the highest average based on the conditional admission criteria for each admission category below. In some cases applicants will be required to submit additional information for evaluation.

There are four categories of admission to MRC:

1. High School Standing
2. Post-secondary Standing
3. Mature Standing
4. Open Studies

For general admission requirements to Mount Royal and specific program requirements, please visit our web site at www.mtroyal.ca/admission

Transfer Credit Regulations

1. Transfer credit based on course work completed at other recognized or accredited post-secondary institutions will be assessed only upon a student's admission to a degree, applied degree, diploma or certificate and receipt of the official transcripts.
2. The amount of transfer credit that may be awarded is limited by the Residence Requirement which specifies at least 50% of the course work required for a Mount Royal parchment must be completed at Mount Royal.
3. Transfer credit will be considered only for courses which do not duplicate, in content, previously completed courses.
4. Applicants may be required to provide detailed course outlines, a list of textbooks used, and any other documentation needed to assess courses for transfer credit. The final decision regarding transferability or equivalence of course work completed at other post-secondary institutions will be made at the discretion of Mount Royal's Registrar, acting on the advice of the appropriate department chair(s).

Prior Learning Assessment and Recognition

A limited number of courses may be completed by Prior Learning Assessment and Recognition. Application for credit by prior learning assessment must be made through the Office of the Registrar prior to the beginning of each semester.

Further information regarding admission and transfer credit may be obtained from:

Enrolment Services
Mount Royal College
4825 Mount Royal Gate SW
Calgary, AB T3E 6K6
Phone: (403) 440-5000
Toll free number: 1-877-440-5001
Fax: (403) 440-6740
<http://mr4u.mymrc.ca/ask>



OFFICE OF THE REGISTRAR

NAIT serves within the context of Alberta's advanced education system to deliver effective technical, post-secondary education in business, advanced technologies and skilled trades designed to meet student expectations and the skilled manpower requirements of business and industry, while demonstrating efficient use of resources. NAIT offers baccalaureate degrees, applied degrees, diplomas, certificates and journeyman certification.

Transfer and Advance Credit

A student with applicable education or experience is encouraged to apply for transfer or advance credit. Credit to be awarded will be determined by the Program Head, on the basis of these guidelines:

1. Transfer or advance credit may be obtained by submitting academic transcripts or documentation to the NAIT Registrar, with a completed NAIT Application for Admission form.
2. A student who has successfully completed year one of a Transfer Program will be accepted into year two of the corresponding NAIT program.
3. A student who has partially completed a Transfer Program may be accepted into the corresponding NAIT program as a Special Student. The sending institution should provide a written recommendation regarding the student's qualifications. The student should send NAIT the recommendation, statement of grades or transcript and a completed NAIT Application for Admission form. An interview of the applicant with the Program Head may be required prior to final acceptance.
4. A student who has completed the academic upgrading program at Lakeland College will be eligible for admission into NAIT programs on the same basis as NAIT Pre-Technology graduates.
5. NAIT will accept the following NorQuest College UCEP courses in lieu of the respective 30-level course: English 90, Math 90, Social Studies 90.

High School Equivalency

An applicant who has the equivalent of a high school diploma will receive credit comparable to NAIT Pre-Technology graduates. Applicants are required to submit a high school transcript along with a completed NAIT Application for Admission form. A career investigation is required for oversubscribed programs.

Quota Limitations

Entry into first year, second year, or a specific option of a NAIT program may be subject to quota limitations.

Honours Diploma, Bursaries, and Awards

Transfer students will be eligible for Honours standing, bursaries, and awards under the same conditions applicable to all NAIT students, subject to NAIT Academic Policies and Procedures.

Further information can be obtained from:

Office of the Registrar
NAIT
11762 - 106 Street NW, Suite 1000
Edmonton, Alberta T5G 3H1
Phone: (780) 471-6248
Fax: (780) 471-8490
Toll Free: 1-800-661-4077
registrar@nait.ca
www.nait.ca



NorQuest College is a board-governed, public college. Its academic upgrading, language training, business, industry, health and human service certificate and diploma programs are designed to bridge students to employment or further study.

Admissions Regulations

The admission requirements for all programs are in the College calendar. Applicants are 18 years of age or older. NorQuest offers extensive assessment services to assist in the recognition of prior learning at the secondary level. Applicants not presenting full academic admission requirements may take advantage of this service.

Transfer Credit

Credit may be granted to applicants who have completed courses at other accredited post-secondary institutions. For transfer credit consideration, applicants must request an advanced

credit review and submit official transcripts. Course outlines may be required for in-depth evaluation.

Normally, the maximum number of courses that may be granted advanced credit is limited to 50% of the course load of a given certificate or diploma program. Departments may consider exceptions. Specific courses may be subject to limitations based on the time frame in which the work was completed.

Further information regarding admission and transfer credit may be obtained from:

Office of the Registrar
NorQuest College
10215 - 108 Street
Edmonton, AB T5J 1L6
Phone: (780) 644-6000
Toll free: 1-866-534-7218
Fax: (780) 644-6013
info@norquest.ca
www.norquest.ca



Northern Lakes College is a board-governed, public college that is multi-community based. It offers a diversity of programs, including academic upgrading, integrated employability, workforce development and career training. The college offers university transfer courses which may be used to complete a Northern Lakes College diploma in University Studies or as part of a degree at a partnering institution. Many of the College's programs are delivered through distance learning technologies.

Admissions Regulations

Applicants seeking admission to the College must be at least 17 years of age. Exceptions are noted under individual program descriptions in the College calendar. In addition, each program may have specific criteria that must be met. Programs and courses that are brokered from other institutions may also have special admission requirements. Some programs have allowances for Admission as a Mature student in lieu of course requirements. Applications are prioritized on a first-qualified, first-accepted basis.

Transfer Credit

Credit may be granted to applicants who have completed courses at other post-secondary institutions. For transfer credit consideration, applicants must submit official transcripts to the College at the time of application.

Assessment for credit is based on whether the courses are:

- a) equivalent to courses offered at the College,
- b) applicable to the applicant's program, and
- c) whether satisfactory grades were attained.

Further information regarding admission and transfer credit may be obtained from:

Registrar's Office
Northern Lakes College
Grouard Campus
Bag 3000
Grouard, AB T0G 1C0
Phone: (780) 751-3200
Fax: (780) 751-3376
info@yourfuture.ab.ca
www.northernlakescollege.ca



Nunavut Arctic College, Head Office located in Arviat, delivers programs throughout Nunavut.

Admission Requirements

Full-time admission to Nunavut Arctic College is open to anyone who is 17 years of age or older. Exceptions will be considered on an individual basis. The general admission requirements for all programs are as follows:

1. Applicants must be 17 years of age or older and meet academic and other requirements specified for the program.
2. All registrations are initiated by completing a Nunavut Arctic College Application Form and submitting it to the campus the applicant wishes to attend.
3. Applicants who do not possess the academic qualifications for a program are required to complete the Nunavut Arctic College Placement Test. The results of the assessment will determine the placement of the applicant into the

program of their choice or may be recommended to a Preparatory program.

4. Following receipt of a completed application, the applicant will be advised in writing, by the Registrar, of the status of the individual's application.

Transfer Credit Regulations

Nunavut Arctic College recognizes that learning experiences from other educational institutions may be formally acknowledged by credit.

1. Any student who has completed the equivalent of a College course at another institution and attained a completion grade of 60% or equivalent may apply for Transfer Credit.
2. A student must apply to the Registrar for Transfer Credit.
3. The student is responsible for ensuring that the following information is sent to the Registrar, as required; i.e., official transcripts, course outlines and evaluation documentation.
4. The application for Transfer Credit will be reviewed by Registrar in consultation with the appropriate program staff. The student will be notified of the final decision.
5. The maximum amount of credit which may be awarded from outside Nunavut Arctic College is 40 percent of the total credits necessary for graduation. Exceptions may be approved by the President.
6. Each program must identify courses which will not be considered for Transfer Credit. Restrictions or exceptional conditions must be published in the approved Program outline and in the College calendar.

Further information regarding admission and transfer credit may be obtained from the Registrar's Office, Nunavut Arctic College at:

Nunatta Campus
P.O. Box 600
Iqaluit, NU X0A 0H0
Phone: (867) 979-7222
Fax: (867) 979-7103
Toll Free: 1-866-979-7222
nunatta@nac.nu.ca

Kivalliq Campus
P.O. Bag 002
Rankin Inlet, NU X0C 0G0
Phone: (867) 645-5500
Fax: (867) 645-2387
kivalliq@nac.nu.ca

Kitikmeot Campus
P.O. Box 54
Cambridge Bay, NU X0B 0C0

Phone: (867) 983-4111
Fax: (867) 983-4106
kitikmeot@nac.nu.ca



In addition to certificate and diploma programs, in 1995 Olds College was authorized under the Colleges Act to offer applied degree programs. Olds College currently offers Bachelor of Applied Science with majors in Agribusiness, Golf Course Management, Landscape Management and Production Horticulture.

Admission Regulations

Admission requirements at Olds vary by program and are specified in the College calendar. Olds will accept both Applied and Pure Mathematics for all programs.

Prior Learning Assessment and Recognition

Olds College recognizes that learning is a continual process that is achieved through life and workplace experiences, or other forms of education acquired through attending an institution of one's choice.

Olds is fully supportive of developing ways and means to provide appropriate recognition of a learner's experiences or education.

There are four categories of prior learning assessment:

1. Advanced Standing - transfer credit for previous course work taken at a post-secondary institution that is equivalent to courses offered by Olds.
2. Credit by Special Assessment - Applicants who do not qualify for Advanced Standing or Advanced Placement, but who have acquired skills or knowledge relevant to the competencies of any Olds course, may request and qualify for a challenge examination.
3. Advanced Placement - Learners may be exempted from courses offered at Olds as part of their program, but must substitute other program-related courses to complete graduation requirements.
4. Learning - Experiential learning is considered to be 'uncredentialed' learning which is acquired through work experience (inclusive of employment, practicums, etc.) or life experience. The recency and length of time over which the experiential learning was achieved will be a factor during the evaluation process.

Prior learning assessment forms are provided on application to the College. An application will be sent to all registered students who are encouraged to apply for prior learning assessment prior to September.

Further information regarding admission, transfer credit and prior learning assessment may be obtained from:

The Registrar
Olds College
4500 - 50 Street
Olds, AB T4H 1R6
Phone: (403) 556-8281
Fax: (403) 556-4711
studentservices@oldscollege.ca
www.oldscollege.ca



Portage College is a board-governed, public college. It offers a variety of basic academic upgrading, certificate and diploma programs, trades and technical programs, as well as university transfer courses. The primary service area of the College is in the Lac La Biche region and extends to Athabasca in the west and to the Alberta/Saskatchewan border in the east.

Admissions Regulations

The entrance requirements for each program are outlined in the program section of the College calendar.

Admission to all College programs is on a first-qualified, first-admitted basis. General admission requirements are:

- 1) At least 17 years of age. Exceptions require a case conference review.
- 2) Canadian citizen or a permanent resident (if not, refer to "international students" information).

Applicants should familiarize themselves with the specific requirements of the particular program for which they are applying. Individuals who lack the required academics may be granted admission based on mature status.

International Students

Applicants who meet the admission requirements but are from countries other than Canada will receive conditional acceptance letters so that they may obtain a Student Authorization or Student Visa.

As a condition of acceptance, they must provide the Registrar's Office with a copy of their Student Authorization prior to registration.

For more information, please contact a Student Advisor at one of our Regional Services Centres:

- Lac La Biche (780) 623-5580
- Cold Lake (780) 594-3255
- St. Paul (780) 645-6214

E-mail: info@portagecollege.ca

Transfer Credit

Credit may be granted to applicants who have completed courses at other post-secondary institutions. For transfer credit consideration, requests should be in writing and applicants must submit official transcripts to the College at the time of application.

Assessment for credit is based on whether the courses are:

- a) equivalent to courses offered at the College,
- b) applicable to the applicant's program, and
- c) whether satisfactory grades were attained.

Further information regarding admission and transfer credit may be obtained from:

Registrar's Office
Portage College
Box 417
Lac La Biche, AB T0A 2C0
Phone: (780) 623-5580
or toll free 1-866-623-5551
Fax: (780) 623-5519
info@portagecollege.ca
www.portagecollege.ca



Prairie Bible College has offered classes since 1922, and divinity degrees since 1981. PBC offers a number of divinity degrees, diplomas, and certificates of varying length.

Admission Requirements

1. Canadian Students from Alberta - Admission to PBC programs requires a high school graduation with a minimum of a 60% average in the following Alberta high school courses: English 30/33, Social Studies 30/33, and a 30/33-level science, math, or foreign language course (if taken). Applicants who do not meet

this requirement may submit a written request to have it waived on the basis of motivation and improved academic skills. An Admissions Committee composed of the Director of Enrollment, the Registrar, and the Director of Student Services and Career Development, will make a decision on the request. Students admitted by this process will enter on Academic Probation, which imposes certain restrictions and requires certain accountability measures.

2. Canadian Students From Other Provinces - In most Canadian provinces, grade 12 is treated as equivalent to the Alberta High School Diploma.

The exceptions are:

Quebec: Successful completion of one year of CEGEP required.

Ontario: Old curriculum: Admission requires completion of the Ontario Secondary School Diploma at the grade 12 advanced level with a minimum 60% combined average in six grade 12 courses including English. Those students who have completed OAC courses may be eligible for transfer credit for certain courses. New curriculum: Admission requires completion of the Ontario Secondary School Diploma with a minimum 60% average in ENG4U "English" plus five other Grade 12 U or UC courses.

3. Home-schooled students, mature students, and students from the U.S. and other countries: see requirements in the PBC calendar.
4. Certain programs have additional entrance requirements; see program pages in the PBC calendar.

Further information regarding admission may be obtained from:

Admissions Office
Prairie Bible College
Box 4000
Three Hills, AB T0M 2N0
Phone: 1-800-661-2425
Fax: (403) 443-5540
admissions@prairie.edu
www.prairie.edu/BibleCollege.htm

Transfer Credit

Transfer credit is granted for courses from recognized post-secondary institutions if an official transcript is received, the course is applicable to the student's academic program at PBC, and the grade awarded was a "C-" or higher. Some courses may be transferred with a "P" grade.

Further information regarding transfer credit may be obtained from:

Registrar's Office
Prairie Bible College
Box 4000
Three Hills, AB T0M 2N0
Phone: (403) 443-3077
Fax: (403) 443-3056
registrar@prairie.edu
www.prairie.edu/BibleCollege.htm



Red Crow (Mikai'sto) Community College was established under the direction of the Blood Tribe Education Society and its governing authority is the Red Crow Community College Board of Governors. It is a member of the First Nations Adult Higher Education Consortium (FNAHEC). The college strives to meet the cultural, educational and training needs for Kainai and beyond. It provides leadership through programs and services to nurture self-realization and self-determination based on Kainaiyssinni (Ways of the Blood Tribe).

Programs are designed to allow post-secondary students pursuing further academic interests to successfully complete college or university program of studies. Red Crow Community College program of studies include the following: University/College Entrance Preparation Program (UCEPP); Arts and Science Program; and Kainai Studies Program. Red Crow Community College also offers programs such as Adult Basic Skills Program; Life Skills Program; and an Adult Literacy Program that helps learners to develop foundational skills for lifelong success.

Information regarding general admission, transfer credit, and course offerings may be obtained from the academic calendar and/or contact the:

Registrar's Office
Red Crow Community College
P.O. Box 1258
Cardston, Alberta T0K 0K0
Phone: (403) 737-2400 or 1-866-937-2400
Fax: (403) 737-2101
E-mail: registrar@redcrowcollege.com



Advance credit is awarded on an individual basis, and is dependent upon the courses completed and the program into which the student is transferring.

RDC has transfer arrangements to degree programs at universities in other jurisdictions.

Further information regarding admission and transfer credit may be obtained from:

The Registrar's Office
Red Deer College
Box 5005
Red Deer, AB T4N 5H5
Phone: (403) 342-3400
Fax: (403) 357-3660
registrars@rdc.ab.ca
www.rdc.ab.ca



Rocky Mountain College (RMC) offers degrees in Religious Studies, Theology, Human Services, Leadership Development and Music, plus a diploma in Theatre Arts. It was formed in 1992 by the merger of Hillcrest Christian College and Mountain View Bible College. It serves many denominations in preparing Christians for professional and academic pursuits. RMC is accredited by the Association for Biblical Higher Education.

Admission Requirements

Specific requirements for admission to programs are outlined under the program descriptions in the calendar.

Transfer Policy

1. Transfer credit may be granted for studies completed at other post-secondary institutions, provided they are appropriate to the student's program at RMC and grades received meet eligibility requirements.
2. Applicants must submit complete official transcripts of all prior post-secondary studies to be considered for transfer credit.
3. Transfer credits are limited by residency and specific course requirements outlined in the calendar.

Further information regarding admission and transfer credit may be obtained from:

Registrar's Office
Rocky Mountain College
4039 Brentwood Road N.W.
Calgary, AB T2L 1L1
Phone: (403) 284-5100
Fax: (403) 220-9567
registrar@rockymountaincollege.ca
www.rockymountaincollege.ca



In addition to certificate and diploma programs, SAIT was authorized in 1995/96 under the Technical Institutes Act to offer applied degree programs.

Transfer Credit

Applicants with equivalent post-secondary education or equivalent experiential learning are encouraged to apply for transfer credit. Transfer credit placement is determined by the Prior Learning Assessment and Recognition office in conjunction with the Academic Coordinator and Dean of the specific academic department responsible for delivery of the program. The following guidelines apply:

Transfer Credit

1. Transfer credit will be granted to applicants who have completed equivalent education at an Alberta post-secondary institution or other Canadian or international post-secondary institution, or have equivalent experiential learning.
2. The applicant must apply for credit, pay the assessment fees and submit a complete transcript of marks and course descriptions indicating the courses taken, course content, the hours for both theory and laboratory, and the grade attained.
3. The Prior Learning Assessment office will evaluate the documentation and determine the credit to be granted and will advise the applicant of the credit granted. It is the applicant's responsibility to ensure that the necessary paper work is completed.
4. A student who has been accepted as a direct entry transfer student must complete 50% of the total program hours at SAIT.

5. The credit granted applies to a particular program and does not necessarily apply if the applicant changes or transfers programs.

General Admission Requirements

All applicants seeking admission to SAIT must meet the Regular Admission requirements (as outlined in the Institute calendar). Mature student (18 years old prior to registration or a serving member of the Canadian Forces, and out of high school for 1 year) admission requirements are outlined for each academic program in the Institute calendar.

Program Access

All regular SAIT academic programs have enrollment access targets, so it may not always be possible to accommodate every applicant who satisfies the minimum admission requirements.

Transfer

1. Students at Fairview College who successfully complete English 311/312, Physics 341/342, and Math 301/302 will be eligible for admission to any SAIT program which specifies the SAIT Pre-careers program as an acceptable admission requirement.
2. Students at Lakeland College who have successfully completed the Academic Upgrading program are eligible for admission on a space available basis to a SAIT program which specifies Pre-careers as an acceptable admission requirement.
3. Students at NAIT who have successfully completed the Pre-Technology program are eligible for admission on a space available basis to a SAIT program which specifies Pre-Careers as an acceptable admission requirement.
4. SAIT agrees to accept completion of Bow Valley College's English Language Advanced Plus as equivalent to completion of the English Language Foundations Program - Level 4, and an acceptable language prerequisite for entry into SAIT career programs. Students meeting this qualification must also present documentation for additional program requirements with their application.

Further information regarding admission and transfer credit may be obtained from:

Customer Services Department
SAIT Polytechnic
1301 - 16 Avenue NW
Calgary, AB T2M 0L4
Phone: (403) 284-7248
Fax: (403) 284-7112
E-mail: registrar@sait.ca

Prior Learning Assessment and Recognition
Phone: (403) 284-7025
Fax: (403) 284-7345
plar@sait.ca
www.sait.ca/plar



St. Mary's University College was incorporated in 1986 by an Act of the Alberta Legislature. As a relatively small institution, the University College's objective is to be a community of scholars in which students, faculty and staff are dedicated to the academic, personal, social and spiritual development of all. St. Mary's currently offers 3- and 4-year Bachelor of Arts degrees as well as courses in 33 different scholarly disciplines.

Regular Admission

Applicants in this category will have graduated from high school and must have an average of 65 per cent or better on the five academic Grade 12 subjects listed below. Those students who are missing one of the required five subjects or who have an average of 60-65 per cent on the five subjects may be considered on a case-by-case basis.

1. English Language Arts 30-1
2. Pure Mathematics 30, Applied Mathematics 30, or a 30-level language other than English
3. One course from Group A or B
4. One course from Group A or B
5. One course from Group A, B, C, or D

Group A

Social Studies 30-1 or a 30-level language other than English

Group B

Applied Mathematics 30, Biology 30, Chemistry 30, Physics 30, Mathematics 31, Pure Mathematics 30, or Science 30

Group C

Art 30, Art 31, Drama 30, Music 30, Music 31, or Music 35

Group D

One 5-credit or two 3-credit subjects at the 30 level (excluding Special Projects 30) or five credits of advanced series courses in Career and Technology Studies

Two subjects in the same discipline may not normally be presented to satisfy admission requirements. Exceptions are Math 30 and Math 31. No course with a mark below 50 per cent may be used.

Out-of-Province Admission

Applicants who have completed high school in a Canadian province other than Alberta will be permitted to use equivalent courses to meet admission requirements. Please contact the Office of the Registrar if you have questions about admission course equivalencies.

Post-Secondary Transfer Admission

Applicants in this category will have completed at least 30 credit hours at another post-secondary institution and have a cumulative GPA of no less than 2.0. Applicants with less than 30 completed credit hours will be considered for admission under the Regular Admission category, provided their GPA on completed post-secondary work is no less than 2.0. In either case, official transcripts for all post-secondary work must be submitted. Applicants whose post-secondary GPA is below 2.0 and/or who have been required to withdraw from another institution may be considered on a case-by-case basis.

Mature Admission

Students who do not meet the requirements for regular or transfer admission may be considered for mature admission. Applicants in this category must be at least 21 years of age or have been out of school for at least three years; present English Language Arts 30-1 or an equivalent; meet with an academic advisor.

Admission in this category may be limited and will be determined on a case-by-case basis.

Visiting Student Admission

Visiting students are those enrolled in other post-secondary institutions who wish to take courses at St. Mary's University College for transfer credit. A Letter of Permission and transcripts from the home institution must be obtained prior to registering at St. Mary's University College. In addition, visiting students must complete an *Application for Admission* form and submit the application fee. Upon completion of the course(s), visiting students must request that a transcript be sent to their home institution.

Returning Student Admission

Students who have previously attended St. Mary's University College but who have not registered for one or more years are required to complete an

Application for Continuance. In addition, official transcripts must be provided from any post-secondary institution the returning student has attended since leaving the University College.

Transfer Credit

Courses completed at other post-secondary institutions may be accepted for transfer credit if they are applicable to programs at St. Mary's University College and if they meet minimum grade requirements. The applicant must submit an *Application for Transfer Credit* accompanied by official transcripts to the Office of the Registrar. For courses with no formal transfer agreement, applicants will also need to submit the course description(s) and course syllabus. More information about the transferability of courses may be found in the Academic Calendar or on our website at www.stmu.ab.ca.

For additional information on admission and transfer policies contact:

St Mary's University College
Student Services Office
14500 Bannister Road SE
Calgary, AB T2X 1Z4
Phone: (403) 531-9130
Fax: (403) 531-9136
admissions@stmu.ab.ca
www.stmu.ab.ca

TAYLOR

COLLEGE & SEMINARY

Taylor College & Seminary (formerly known as Taylor University College & Seminary) is a private Christian institution. In addition to its graduate level divinity programs, accredited by the Association of Theological Schools (ATS) in Canada and the United States, Taylor offers a number of accredited undergraduate level liberal arts courses that transfer to Alberta degree-granting institutions.

Admission Requirements

Applicants are required to present a minimum overall average of 60% in five specific Alberta Grade 12 subjects as described in the Taylor calendar. Applications from graduates of home-based schools or non-traditional secondary programs will be evaluated on an individual basis using the criteria outlined in the Taylor calendar. Non-traditional applicants who are 21 years of age or older and who do not meet minimum admission

requirements may be considered for acceptance providing they can demonstrate the potential for success.

Contact Information

Further information regarding admission and transfer credit may be obtained from:

Admissions Office
Taylor College & Seminary
11525 23 Avenue NW
Edmonton, AB T6J 4T3
Phone: (780) 431-5200
Toll Free: 1-800-567-4988
Fax: (780) 436-9416
Email: info@taylor-edu.ca
Web: www.taylor-edu.ca



UofA supports student access to higher education opportunities and student mobility among Alberta's post-secondary institutions. To this end UofA has the responsibility to assess the total educational preparation of each applicant. This assessment is used to determine the admissibility of applicants as well as the amount of transfer credit to be granted. It should be emphasized that a variety of qualitative factors in addition to academic prerequisites are often required as part of the admission criteria. Thus, while possession of the appropriate academic requirements may make an applicant eligible for admission to a particular program, it does not guarantee it. This is especially true for entrance to quota programs. Following a merger with the University of Alberta on July 1, 2004, Augustana University College became Augustana Faculty.

Admission: General

A student seeking admission to a degree or diploma program at UofA must have successfully completed the admission requirements as specified by the Faculty offering the program. Because all programs have limits on the number of students UofA can accept each year, admission is competitive.

Students should familiarize themselves with all admission requirements including English Language Proficiency as detailed in UofA's calendar.

Admission: As a Transfer Student

While provincial Departments of Education are the certifying agencies for the completion of grade 12 requirements used for admission, UofA recognizes that there are other ways in which students may meet these requirements - for example, by taking suitable courses or programs of study at post-secondary institutions. Students should review the complete regulations on meeting admission requirements on transferring from a post-secondary institution, in UofA's calendar.

Transfer Credit Regulations

Once admitted transfer credit may be granted to students who have completed one or more university-level courses at another recognized post-secondary institution.

1. UofA will accept for credit those courses and programs listed in the *Transfer Guide* to the extent that they are relevant and applicable to the degree program to which the student is admitted.
2. Transfer credit is used to reduce the length of the degree program. The amount of transfer credit is determined by Faculty regulations and depends on how applicable the previous coursework is to the particular degree program to which the student is admitted.
3. A maximum of 2 years of transfer credit may be granted towards a UofA undergraduate degree program. This normally consists of 60 units of course weight, or its equivalent (e.g., 10 full-courses or 20 half-courses).
4. Some faculties have placed a limit on the number of 100- and 200-level courses for which transfer credit may be granted. Prospective students should consult relevant faculty sections of the calendar for more information.
5. Transfer credit will be granted for 100-level language courses (or equivalent) that have been successfully completed, except where a grade 12 (or equivalent) high school course in the same language has also been presented for admission.
6. Transfer credit will be granted for each course transferable to UofA if the grade achieved is at least a **C-** (or its equivalent) and the course is applicable to the specific program to which the student is admitted.
7. Augustana Faculty courses are identified by the prefix of (AU) in UofA's calendar and within transfer agreements appearing in the Alberta Transfer Guide.

Transfer from Universities

Transfer credit from other degree-granting universities is assessed on an individual, course-by-course basis. The amount of transfer credit granted depends on how relevant and applicable the previous course work is to the particular degree program to which the student is admitted.

Transfer from Out-of-Province Colleges and Institutes

UofA will normally accept courses from recognized colleges and institutes in other provinces, provided that such courses are transferable to the universities in that province and to the extent that they are applicable to the particular degree program to which the student is admitted.

Credit by Special Assessment

Some faculties have agreed to allow students to seek credit in certain specified courses without actually registering in and taking courses, if they can demonstrate an acceptable level of mastery of the course content. The procedure whereby a student seeks credit in a course by this non-traditional route is known as *Credit by Special Assessment*. The privilege of seeking credit in a course by special assessment is limited to students admitted to UofA. Students wishing to receive credit in courses by this means are advised to report to their Faculty office in order to be apprised of Faculty regulations and deadlines for submission of applications.

NOTE: Courses that have been successfully "challenged" at other institutions may be considered for advanced placement; however, transfer credit for such courses towards a degree cannot be guaranteed. Prospective students should consult with the relevant Faculty office.

Applying for Admission

Students from other post-secondary institutions who wish to transfer to UofA and work toward an undergraduate degree are encouraged to apply early and pay application fees online at: www.registrar.ualberta.ca/admissions. After an application for admission has been submitted students can track the progress of their application, including Required Items and Admission Status, through **Bear Tracks**.

Deadlines

Application and document deadlines are extremely important for all students and should be noted carefully. Deadlines for all programs are found in UofA's calendar.

Conditional Admission

Conditional offers of admission are given annually in many programs before completion of the final

year of study. Once a conditional offer of admission has been made, students may register on **Bear Tracks** as early as mid April.

1. Currently attending high school students:

Conditional Admission is based on students presenting five acceptable grade 12 (or equivalent) courses for the program applied to, and any interim or final grades that may be used to calculate a Conditional Admission average. Often this information is presented by students on their application for admission.

2. Currently attending post-secondary students:

Conditional Admission is based on students meeting all admission criteria (acceptable grade 12 or equivalent courses) as well as presenting an above average grade point average in first semester/first term post-secondary courses. While the minimum admission grade point average (AGPA) for many programs at the UofA is 2.0, a higher competitive grade point average may be required for conditional admission and admission.

If Conditional Admission is not granted, the application for admission remains active and will be reassessed upon receipt of all final documentation. Conditional offers of admission are withdrawn if all requirements in the offer are not met by the stated deadlines.

Documents/Transcripts

Post-secondary Students:

To be considered for Conditional Admission, post-secondary students must submit an official transcript of high school education for most programs. Two official transcripts are required from all International Baccalaureate and Advanced Placement programs, as well as from all current and previous post-secondary institutions.

Unofficial post-secondary transcripts showing grades to date, first term grades and second term course registration will be accepted if **sent directly from** the current post-secondary institution. For final admission UofA will require, directly from the issuing institution(s), two official transcripts of final results and all other requested documentation, by June 15th for most programs.

High School Students:

For final admission assessment one official transcript of final results and all other requested documentation is required by August 1st.

Further questions regarding admission and transfer may be directed to:

Office of the Registrar & Student Awards
University of Alberta
Edmonton, AB T6G 2M7
Phone: (780) 492-3113
Fax: (780) 492-7172

For UofA's online Calendar and other Admission and Transfer Information see:
www.registrar.ualberta.ca

Contact us at: www.registrar.ualberta.ca/contact



Admission Regulations

Prospective transfer students are invited to visit our website where they may find information on available programs, requirements for admission, and application procedures:
<http://www.ucalgary.ca/futurestudents>

To be eligible for admission, applicants must meet the basic admission requirements and any other admission criteria stipulated by the admitting faculty. All qualified applicants will be admitted to programs at the University of Calgary on a competitive basis and as the result, higher averages will be required for some high demand (popular) programs. Applicants are strongly encouraged to review website information on how qualifications are assessed as well as to obtain information on previous years' admitting averages to help inform their program choices. Those applicants who are granted admission will be notified of their transfer credit at the time of their offer.

Applying for Admission

Students who wish to transfer to the U of C must submit an on-line application for admission and application fee.

Application deadline date: April 1st
(February 1st for applicants outside Canada or US)

Early Admission

Many programs will consider transfer applicants for an early conditional offer of admission. To be automatically considered, applicants must ensure that the U of C is in receipt of all required transcripts and supporting documentation prior to April 1st, excluding their final grades for the current Winter term.

Transfer Regulations

1. The formal agreements notwithstanding, applicants should be aware that transfer credits are subject to the following regulations:
 - a. Transfer credits are awarded to the extent that they fit the student's particular program of study at the U of C. Courses which are not directly applicable to that program are considered extra to the student's degree.
 - b. Although transfer credit may be considered for all courses completed with a grade of "D" or better, faculties have placed restrictions on how many courses with "D" or "D+" grades may be used to fulfill degree requirements.
 - c. There is a limit on the number of junior-level courses (200-level) that may be counted towards a degree at the U of C. Furthermore, courses listed with the prefix "Sr." [i.e. Sr. PSYC (3)] are normally considered to be 300-level courses at the U of C.
 - d. Many faculties have indicated an overall time limit in which a degree must be completed and the maximum amount of transfer credit which may be granted. Most undergraduate faculties require at least half of the degree to be completed with courses offered by the U of C
2. The Alberta Transfer Guide contains a list of course which have been evaluated by U of C as transferable credits on the basis of present working arrangements. These credits may not be exact equivalents to U of C courses. However to simplify registration procedures for new students, the courses are listed as if they were directly equated. Transferred courses may be used as pre-requisites for senior level courses at the U of C.
3. Transfer students must ensure that they do not take duplicate courses, since no credit will be granted for those courses which duplicate in content a course previously completed.
4. Students attending U of C are not permitted to repeat a course more than once. Prospective transfer applicants should be aware of this regulation since courses complete a third or

more times will not be accepted for transfer credit.

Further information regarding admission and transfer credit may be obtained from:

Recruitment and Admission Office, Enrolment Services
University of Calgary
2500 University Drive NW
Calgary, AB T2N 1N4
Phone: (403) 220-7625
Fax: (403) 220-0762
www.ucalgary.ca/futurestudents
e-mail: future.students@ucalgary.ca



Admission

All applicants must meet the minimum admission requirements of UofL in order to gain admission and receive transfer credit. Applicants should refer to the University calendar, or consult with an Admissions Officer, for detailed information on program requirements, admission and transfer credit.

Students seeking admission to any undergraduate program or as a Visiting Student at UofL must apply for admission by completing and submitting the Application for Admission - Undergraduate Admission, by the appropriate deadline.

Transfer Policy

1. Courses acceptable for credit at one of the other Alberta universities or university colleges are normally transferable to UofL.
2. A student transferring to UofL must have obtained a **minimum cumulative grade point average** of "2.0" on the 4.0 point system or equivalent; admission to certain programs is competitive and may require a higher GPA.
3. Transfer credit is awarded for transferable courses with passing grades. Transfer credit is awarded only to the extent to which it may be applied to the student's academic program.
4. Where **unspecified credit** is awarded, the student should consult with a UofL Academic

Advisor regarding how the transfer credit applies to the student's program.

5. Transfer students are advised of **residence and major requirements and time limit policies** which vary according to academic program. Typically, no more than one-half of a 40- or 50-course program may be transferred for credit and no more than one-half the major. For details see Part 4, Section 3.g, of the UofL Calendar or UofL's website at www.uleth.ca/reg/calendar/part04.pdf
- 6a. Holders of appropriate diplomas may be admitted into degree programs of approximately 15 to 25 courses in length (35 for the Post-Diploma BMgt/BEd), depending upon the diploma awarded. Post-Diploma single degrees at UofL are equivalent to four-year programs and Post-Diploma combined degrees equivalent to five-year programs. For current information on approved diploma programs, refer to www.uleth.ca/postdiploma/. Applicants are advised to contact the UofL Admissions Office if their diploma program is not listed.
- 6b.. Holders of two- or three-year diplomas from recognized institutions, where the program has sufficient academic content and the diploma GPA is 2.50 or higher (on the 4.0 GPA scale) will be considered for general admission to a transfer program. GPA criteria will vary for particular programs and are subject to change.
7. Students intending to transfer into the **Faculty of Arts and Science** should note that for most programs at least half of the courses required in the major must be completed at UofL.
8. Except for applicants who already hold university degrees, all **Bachelor of Education** programs are combined degrees programs (e.g., BA/BEd, etc.). Students intending to transfer to combined degrees programs, or to programs in the Faculty of Arts and Science which lead to combined degrees, should be aware of policies particular to the combined degrees, including the following:
 - a) Students intending to transfer directly into any combined degrees programs which include the Bachelor of Education are advised to complete a **maximum** of 5 semester courses in Education. The 5 semester courses in Education which may be transferred include EDUC 2500, at least 1 Educational Foundation and up to 3 Education electives. Students transferring fewer than 5 Education courses will be required to complete additional courses in order to satisfy program requirements.
 - b) Residency requirements:

- b.1) Students in the combined BA/BEd or BSc/BEd degree programs will be required to complete at least 15 Arts and Science courses at UofL including at least ½ of the required courses in the major, to meet Arts and Science portions of these degrees (for example, Management, Nursing and Health Sciences courses will not count).
- b.2) Students in the BMgt/BEd program will be required to complete at least 10 Management courses at UofL to meet Management residency requirements. These 10 courses must include 7 at the 3000/4000-level. Therefore, given program requirements, a student may transfer up to 6 Management courses, of which 4 are at the 3000/4000-level. The Post-Diploma BMgt/BEd does not provide for any transfer credit.

Other Faculty of Education requirements: In the BMus/BEd program, the Faculty requires an acceptable audition and/or interview. In the BFA (Dramatic Arts)/BEd program, the Faculty requires a portfolio submission, performance audition and interview.

9. Students intending to transfer into **Faculty of Fine Arts** programs or combined degree programs which include Fine Arts programs are advised to complete at least 5 transferable courses which count toward the General Liberal Education Requirement and are classified as social sciences or sciences. These students should also note that of the 20 courses which are transferable, a maximum of 15 in a Fine Arts major subject may be awarded credit. Post-Diploma degree programs leading to the BFA (Art, Dramatic Arts, or Multidisciplinary), BMus and combined degrees including these programs are not based on transfer credit, but offer direct admission to Year Three. Students transferring to the 40-course BFA (Art) with a major in Art Studio must submit a portfolio.

An audition, interview or portfolio review, as appropriate, is required for admission to Post-Diploma programs in Art, Dramatic Arts and Music. All students applying for transfer of Music Studio or Practical Skills Performance courses must audition, after which unspecified Music credits may be converted to specified credit. Admission requirements for the BFA (New Media) include both a portfolio/audition (as appropriate) and a summary of activities related to the fine arts and knowledge of multimedia and/or computer applications. See the Academic Advisor, Faculty of Fine Arts, for more information on these requirements.

10. Programs offered by the **Faculty of Health Sciences** include two collaborative programs. Students may apply for admission to the Bachelor of Health Sciences (Addictions Counselling) either at the University of Lethbridge or at Medicine Hat College. Students may apply for admission to the Nursing Education in Southwestern Alberta (NESA) four-year BNursing program at UofL. (See Section V of this Guide for more information about both programs.) All courses for which transfer is sought must be presented upon application to the Faculty of Health Sciences at UofL.

11. Students intending to transfer into the **Faculty of Management** in BMgt, BA/BMgt, or BSc/BMgt degree programs should note that 20 courses may be transferred for credit. The number of 3000/4000-level Management courses which may be transferred for credit varies with the program and chosen major. In the BMgt program, up to 10 senior Management courses may be transferred, taking into consideration the 10-course residence requirement. In the BA/BMgt and BSc/BMgt programs, up to 5 senior Management courses may be transferred in for all majors. Note that courses transferring as MGT 2xxx are normally not allowed for credit towards BMgt programs.

Students intending to enter the Faculty of Management should be aware of minimum grade requirements for certain courses:

- a) admission to Management requires minimum grades of C- in ECON 1010, ECON 1012 and STAT 1770 (or their equivalents);
- b) A minimum grade requirement of C- applies to certain courses required in the Management program (see the Calendar for details). These include WRIT 1000 (or a university-level English course), all Management courses and certain other courses. Although individual courses may transfer with passing grades lower than C-, they will not count against program requirements.

The Post-Diploma BMgt program does not provide for any transfer credit. Students with approved diplomas receive two years of block credit. Admission to the Post-Diploma BMgt program is competitive but admission is guaranteed with a diploma GPA of 3.0 or higher on the UofL's 4.0 point scale.

12. **Program requirements** normally are governed by the calendar for the most recent year in which the student was admitted or re-admitted to UofL, while all other requirements and regulations are governed by the current calendar, for all

students. A continuing student may opt to be governed by any Calendar from the one in effect at the point of most recent admission to UofL, to the current Calendar. If a student opts for a particular Calendar, all program requirements of the chosen Calendar shall apply, while the current Calendar shall apply in all other respects. Students continuously registered in formally approved transfer programs or in transferable courses at member institutions of the Alberta Council on Admissions and Transfer are normally admitted under the current Calendar. However, when admitted to UofL they may opt for any Calendar from the current one to the Calendar in effect at the point of most recent admission to the Alberta college system.

13. **Substantially Similar Courses** – Substantially similar courses contain a high percentage of similar course content and are denoted with a 'Substantially Similar' course element in the UofL Calendar course description. This applies whether the courses were completed at the UofL or transferred from another institution. Students who complete two substantially similar courses will receive credit for both courses. However, the required credit hours in the student's program will be increased by the number of credit hours of the substantially similar course. Examples of substantially similar courses at the UofL are CPSC 1000 and MGT 2060; ECON 2900 and STAT 2780; MATH 1510 and 1560; and PSYC 2030 and SOCI 2130. For details see the UofL Calendar.

14. **Series courses** at UofL are courses which are offered regularly but whose content varies with different offerings. Several series courses, with the same subject and number but which address different content, may all be counted towards program requirements. For example, a student may be awarded 3 semester course credits for 3 English courses which respectively address Science Fiction, the short story and Commonwealth literature, and all of which transfer as ENGL 3700.

15. If a student **repeats** a course at the UofL for which specific credit had been given, the UofL course completion and grade will remain but the transfer credit hours will be reduced. For example, if a student was given transfer credit of ANTH 1000 for a course completed at a college and subsequently completes ANTH 1000 at the UofL, the transfer credit hours for the college course will be cancelled.

This is consistent with UofL policy for repeated courses.

16. Appeals of Admissions transfer credit decisions must be made in writing within one year of the decision, to the Assistant Registrar, Admissions.

17. Conditional Early Admission for New Transfer Applicants — New Transfer applicants who, on the basis of work already completed, are identified as qualified according to UofL admission policies, may be offered admission well in advance of regular deadlines. If studies are in progress at the time that admission is offered, the offer will be conditional on receipt, by applicable deadlines, of official documents which show satisfactory academic achievement. Applicants offered conditional admission on this basis will be expected, on the basis of final official documents, to meet or exceed basic admission criteria.

Official transcripts of all post-secondary work must be sent directly from the post-secondary institution attended to the UofL Admissions Office. Further information regarding admission or transfer credit may be obtained from:

Admissions Office
The University of Lethbridge
4401 University Drive
Lethbridge, AB T1K 3M4
Phone: (403) 320-5700
Fax: (403) 329-5159
inquiries@uleth.ca
www.uleth.ca/reg-adn



Yellowhead Tribal College was established to provide aboriginal people an alternative to mainstream institutions. Its first permanent education program, the University and College Entrance Preparation Program, was initiated in the spring of 1984. YTC has evolved into a center offering recognized post-secondary courses, certificates, diplomas and degrees in partnership with colleges and universities, in particular, Athabasca University, Lethbridge College, NorQuest College, Northern Alberta Institute of Technology and the University of Alberta. Since 1996, YTC has developed and offered its own

university transferable courses. Current program offerings include: Adult Basic Education, UCEPP, Pre-Trades (NAIT), University Studies, Management Studies, Accounting, Information Technology, Microcomputer/Office Professional, Hospitality & Tourism (NAIT), Bachelor of Management (AU), Bachelor of Commerce (AU), Bachelor of Education/Aboriginal Teacher Education (U of A) and Off Campus studies. YTC presently issues certificates and diplomas.

Admission Requirements

Applicants must be at least 18 years of age and meet program admission requirements as specified in the YTC calendar.

Transfer Policy

YTC awards transfer credit for courses completed at other post-secondary institutions equivalent to designated YTC program courses. Official transcripts of grades must be submitted to the Registrar and Program Coordinator directly from the other post-secondary institution(s) prior to transfer credit assessment. Only courses with a minimum grade of C- will be considered for transfer credit. Credits awarded through transfer credit assessment are not counted in YTC's residency requirement.

Further information on admission and transfer may be obtained from:

Registrar
Yellowhead Tribal College
304, 17304 – 105 Avenue
Edmonton, AB T5S 1G4
Phone: (780) 484-0303
Toll Free: 1-877-YTC-EDUC
Fax: (780) 481-7275
andreat@ytced.ab.ca
www.ytced.ab.ca