

**ACAT Meeting  
September 27, 2005  
NorQuest College**

**Present:** Lucille Walter (Chair), Doug Hart, Olive Yonge, Samantha Power, Marylea Jarvis, Irene Langille (for Gord Nixon), Teresa Wylie (for Dietmar Kennepohl), Kathleen Massey, Fred Carnew, Peter Haney, Catherine Eddy, Merla Bolender, Connie Harrison (Director), Kyra Kubrak (Manager)

**Absent:** AnnaKae Todd

**1. Welcome**

The chair welcomed Council to the first meeting of 2005-2006.

- Introduced Jaye Fredrickson, Vice President Academic of NorQuest College who welcomed Council to NorQuest College and gave an overview of the College and its programs.

**2. Presentation by Alberta Advanced Education Information Services**

Harald Zinner, Alberta Advanced Education, gave an overview of the Application and Enrolment Data Submission project.

**3. Introduction by Council Members**

Council members introduced themselves and the sector/institution they represent.

**4. Round Table**

Members presented a brief update on matters of admission and transfer from their institution or sector.

**5. ACAT Chair's Report**

The chair updated Council on meetings attended and presentations given.

**6. ACAT Business Plan**

Moved and seconded that Council approve the Business Plan with the agreed upon changes.

CARRIED

**7. ACAT Terms of Reference**

Council discussed and provided feedback on the second draft of the Terms of Reference. Revisions will be made and the Terms of Reference will be brought forward to the February meeting.

**8. A Learning Alberta Policy Framework**

Council provided feedback on the *A Learning Alberta – Dialogue and Direction, Information Package for Discussion*. Dietmar Kennepohl will represent the Council at the Minister's Forum on November 1 and 2, 2005.

**9. ACAT's Principles, Policies and Procedures**

The Secretariat had proposed that a section regarding policy for the admission of post-secondary institutions to the Alberta transfer system be added to the Principles, Policies and Procedures. It was moved and seconded that discussion of that inclusion be tabled until the February 15, 2006 meeting, in anticipation of assessment criteria which may be suggested after a meeting of the Vice Presidents Academic group.

CARRIED

**10. Articulation**

Merla Bolender, Director, Curriculum Branch of Alberta Education provided an update on the implementation schedule for all subject areas for courses under review/maintenance/changed.

**11. Alberta Transfer Guide**

A motion was made and seconded that effective with the 2006-07 academic year, the Online Alberta Transfer Guide become the official statement of transfer agreements with the inclusion of a disclaimer statement.

CARRIED

Council also requested that ACAT seek legal advice on making the online Guide the official version.

**12. Committee of Contact Persons meeting**

ACAT members reviewed and endorsed the draft agenda for the Committee of Contact Persons meeting.

The meeting was adjourned at 4:00 p.m. The next meeting is to be held on February 15, 2006.